

Date: 17 July 2017

## Budget Subcommittee Meeting Minutes

Members Present: W. Hodges, T. Cooper, P. Fitzsimmons, K. Prentakis

Others Present: D. Volchok, K. Lyons, S. Givens, O. Langlois

W. Hodges called the meeting to order at 7:01pm.

1. Discussed facilities usage. K. Prentakis asked that a group has been given use of a particular room or space, that they'd be issued a sign designating what space that is. K. Lyons stated that given a lack of consistency, he and O. Langlois have taken this over for the time being. We have asked the School Committee's long-time attorney Naomi Stonberg to conduct an external investigation into our policies and procedures, and to make recommendations on how to improve them. Some of the issues are: not all users are completing the required forms (some are just sending an email); our forms may not be getting all of the information that's needed; how should Masco booster-affiliated events be treated; involvement of Masco coaches; where does the money go? Group felt that once the report and recommendations were provided by our attorney, the budget subcommittee and Masco school committee would determine the next steps, including establishing a task force to focus on this.

2. S. Givens led discussion on our use of the ClearGov website, specifically what comparison groups should we use. We agreed that we would start with several, and adjust later if we wanted to do so. The groups we agreed upon are: 1) similar regional school districts; 2) the "usual suspects", a group of districts we commonly compare ourselves to, for a variety of reasons; 3) a group of districts we aspire to be; and 4) the DESE-recommended groups.

3. Discussed broad issues regarding development of long-term capital plan. Consensus was that focus should be on 5, 10, 10+ year needs, and not those things needed in 1-2 years. Discussed who should participate, when, and in what way. May seek input from community members, and thought that the timing of large funding requests would be the best place for town FinComm involvement.

4. Next meeting will be the hour before the School Committee retreat on 16 August.

7. T. Cooper moved to adjourn the meeting; seconded by P. Fitzsimmons. Passed unanimously. Meeting adjourned at 8:27pm.